



# **H2020 RISE**

## ***Financial issues***

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# How much ?

**Unit costs principle:** what counts is the triggering event and not the actual costs spent

**Calculation :** Actual duration of eligible secondments x unit cost (article 6)

## Unit cost per category:

- **Category A) Staff member costs:** 2000 EUR/month
- **Category B.1) Research, training, networking:** 1800 EUR/month
- **Category B.2) Management, indirect costs:** 700 EUR/month

**Best practice:** explain to your internal financial services the peculiarities of unit cost financing (NO ACTUAL COSTS)



## Who ?

**Each beneficiary:** (not TC partners) in its individual financial statement

**=> Outgoing secondments of its own staff**

**<= Incoming secondments from a TC partner**

Internal arrangements on the use and distribution of funding are possible ONLY for category B costs.

If different distribution of cat. B => shouldn't be reported in the financial statements



## How ?

**Form:** Annex 4 of the GA

**Where:** Via the Participant Portal => no originals needed

**When:** Together with the submission of periodic reports to which the payment is linked



# Principle of co-funding

**Principle:** EU contribution only covers **some costs** related to staff and institutional needs linked to eligible secondments.

## Examples of costs to be co-funded:

- Secondment costs for staff member
- Costs of secondments from TC partners not eligible for funding (e.g. USA, Canada, etc.)
- In house activities disconnected from secondments
- Etc...

**Best practice:** ensure that all beneficiaires are aware that RISE does not cover all costs of the action and that co-funding is expected



# Principle of no cumulative award

**Principle:** The same action cannot be funded twice

**Double funding:** The same costs cannot be reimbursed twice within different EU projects

**Best practice:** ensure participants do not cumulate EU funds for the same action or the same costs



# How to use "Category A: staff member costs"

**Principle:** Costs for seconded staff members (cat. A) must be fully used to cover travel/subsistence costs (article 32.1.j)

## Practical modalities:

- Distribute 2.000 EUR to staff in advance/in instalments
- Reimburse travel and subsistence costs to staff
- A mix of both

**Best practice:** Consortium Agreement strongly recommended





# How to use "Category B: institutional costs"

**Principle:** use and distribution among participants is acceptable as long as is convenient for project implementation

**Example 1:** part of institutional costs reserved to organise general networking events or cover extra management costs of the coordinator

**Example 2:** re-distributed among secondments depending on financial needs

**Best practice:** Consortium Agreement strongly recommended



# Transfers to TC partners

**Principle:** Beneficiaries may possibly transfer funds to TC partners

**Example:** partial/full transfer of institutional costs to TC partner for secondments from EU to TC

**Constraint:** Regardless of any transfer, each **beneficiary remains fully responsible** for its outgoing and incoming secondments from TC countries

**Best practice:** Consortium agreement



# Distribution of payments

**Principle 1:** payments to the coordinator discharges the REA

**Principle 2:** the coordinator should distribute the payments between the beneficiaries without unjustified delay

**Principle 3:** how and when the interim payment is distributed remains an internal matter for the consortium

**Best practice:** define clear funding distribution modalities in a Consortium Agreement



# Pre-financing

**Scope:** to provide beneficiaries with cash to start working on the project and continue until the interim payment

**When:** Within 30 days from entry into force or 10 days before start date

**Limit:** 50% of total EU contribution (5% to Guarantee Fund)

**Constraint:** coordinator can distribute only to beneficiaries having acceded to the GA and only when the minimum number of beneficiaires have acceded



# Interim payment

**When:** within 90 days from submission of first periodic report documents

**How much:** Only based on costs reported and up to maximum 90% of total EU contribution

### **Constrains:**

- ❖ Not released if serious underperformance
- ❖ Payment release can be suspended if reports/information are incomplete/incorrect

**Best practice:** Keep in touch with your PO if issues appear



# Final payment

**When:** within 90 days from submission last periodic report

**How much:** Payment/recovery of the balance between total costs and pre-financing + interim payment

**Constraint:** Payment release can be suspended if reports/information are incomplete/incorrect

**Best practice:** Keep in touch with your PO if issues appear



# Keeping records if audit

## Beneficiary to prove that secondments took place for specific duration reported

- Modalities depend on accounting rules and practices of the organisation (lab sheets, timesheets, travel tickets, etc...)
- Beneficiary also responsible for TC partners records

**No need to keep records of actual costs incurred (but must justify that category A is fully used for staff member secondment)**



***Thank you for your attention!***